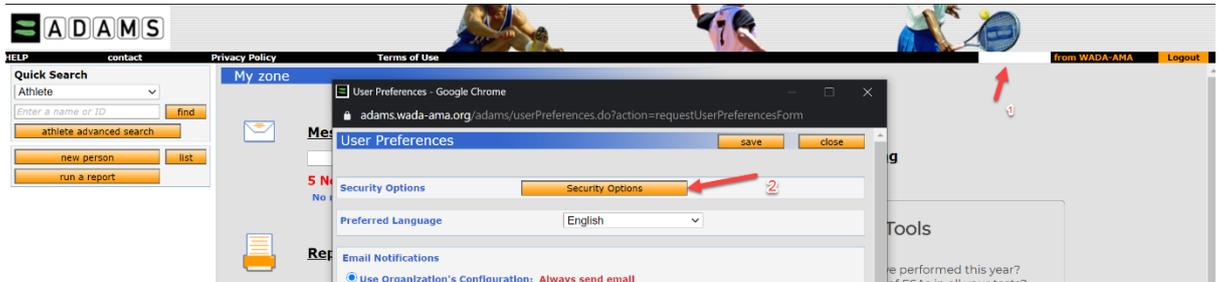


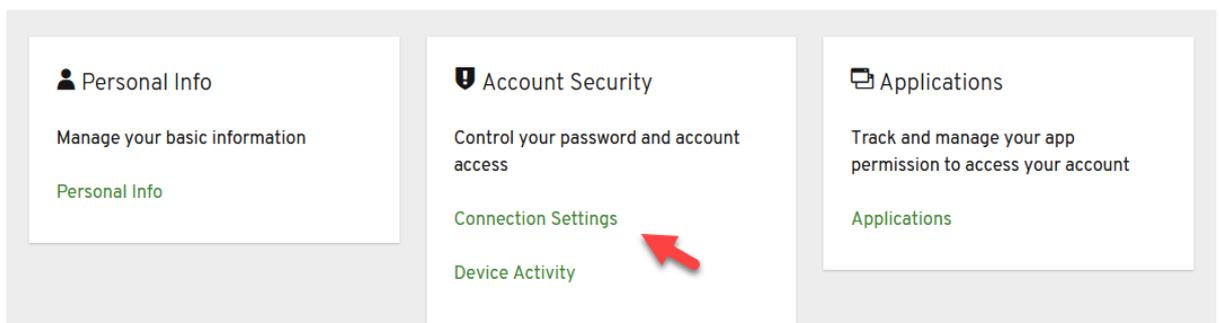
Guidelines for disabling SMS OTP and setting up TOTP in ADAMS

1. Log into ADAMS
2. Click on your username to access your **user preferences**
3. Click **Security Options**

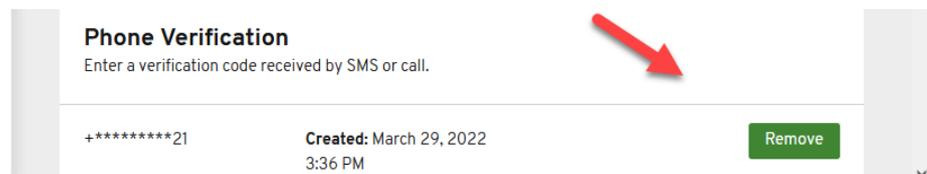


4. Open **Connection Settings**

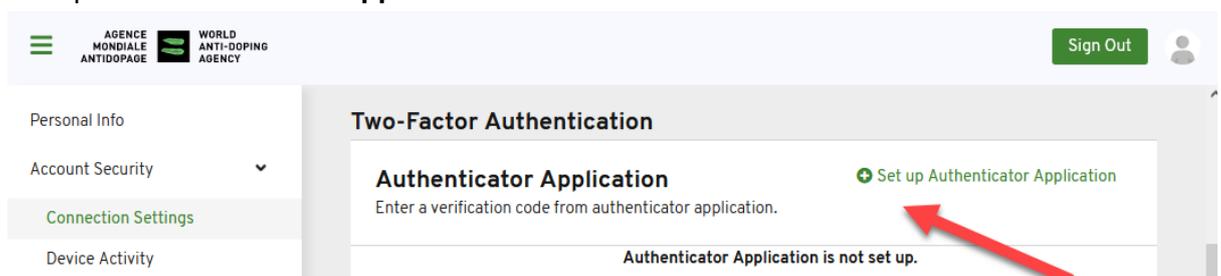
Welcome to WADA Account Management



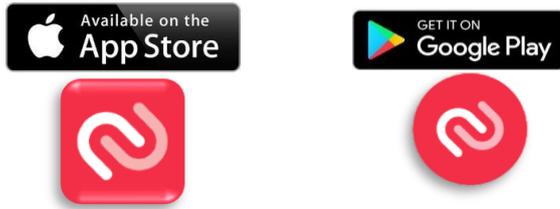
5. Remove the **Phone Verification**



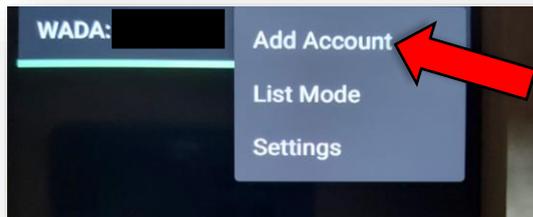
6. Set up the **Authenticator Application** under Two-Factor Authentication



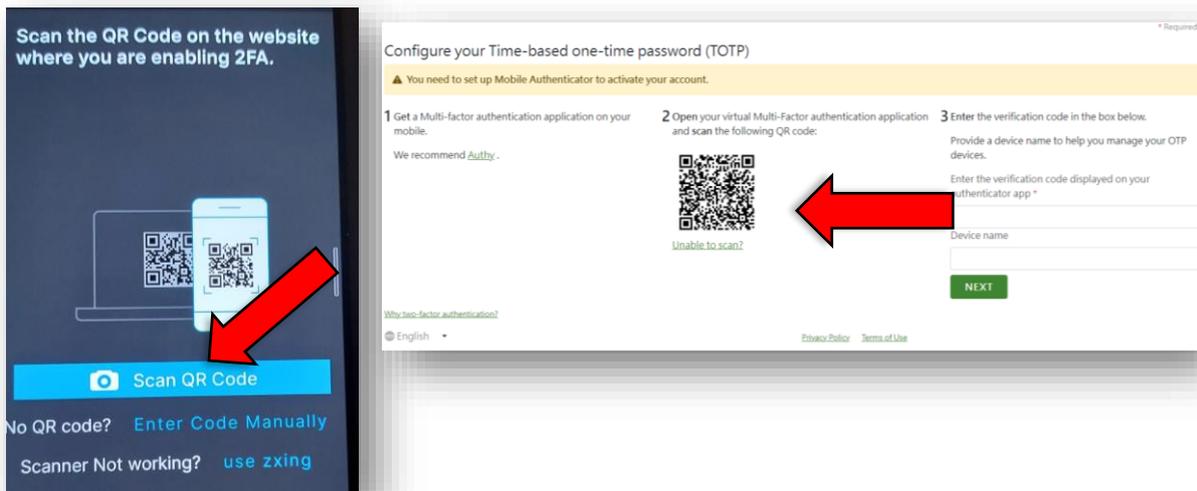
7. Download “Twilio Authy Authenticator” via Apple Store/ Google Play



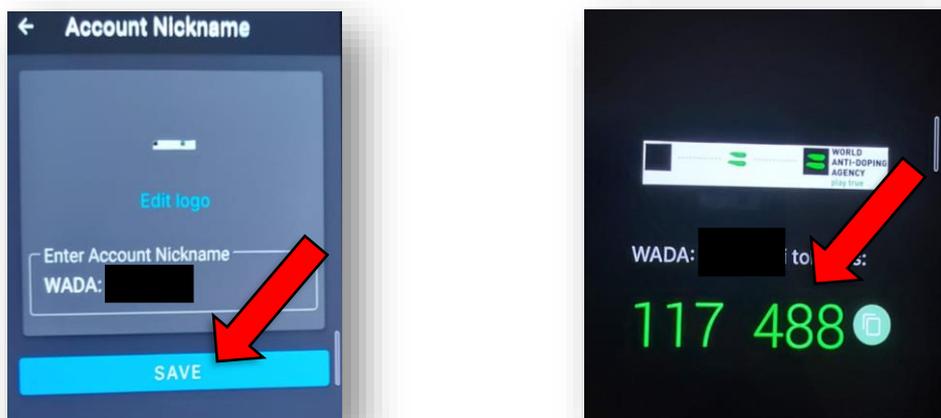
8. Open “Twilio Authy Authenticator” apps and add account



9. Click “Scan QR Code” and scan the QR code shown on the website



10. Click “Save” and open the app again to check the 6-digit verification code



11. Enter the 6-digit verification code on the website then click **“Next”**

3 Enter the verification code in the box below.

Provide a device name to help you manage your OTP devices.

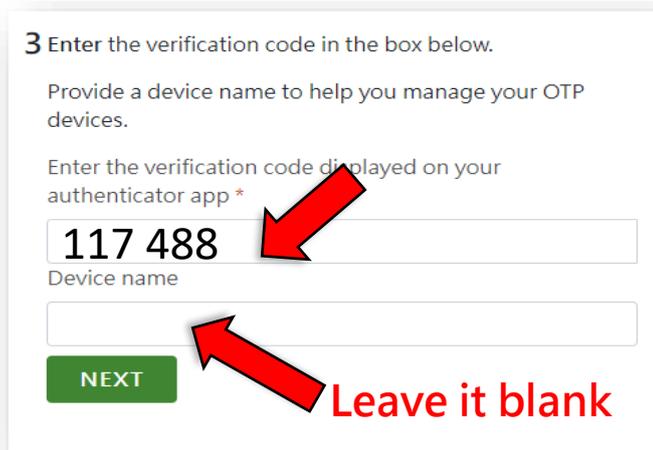
Enter the verification code displayed on your authenticator app *

117 488

Device name

NEXT

Leave it blank

A screenshot of a web form for TOTP verification. The form has a white background with a grey border. At the top, it says '3 Enter the verification code in the box below.' Below that, it says 'Provide a device name to help you manage your OTP devices.' Then, 'Enter the verification code displayed on your authenticator app *'. There is a text input field containing '117 488'. Below that is a label 'Device name' and an empty text input field. At the bottom left is a green button with the text 'NEXT'. To the right of the 'Device name' field, there is a red arrow pointing to the empty field and the text 'Leave it blank' in red. Another red arrow points to the '117 488' code.

12. Set up TOTP successfully! Try to login ADAMS with the TOTP.