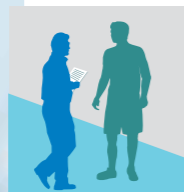


# Doping Control Procedures

## Urine Testing

### Doping Control Notification



- 01** The Doping Control Officer (DCO)/Chaperone notifies the Athlete that he/she has been selected for doping control.
- 02** The Athlete is required to present a photo ID to confirm his/her identity. The Athlete is also informed of his/her rights and responsibilities regarding the test.
- 03** The Athlete should sign on the Doping Control Form to acknowledge and confirm the notification.

### Reporting to Doping Control Station



- 04** The Athlete should report to the Doping Control Station immediately after the notification.
- 05** The DCO may allow a delayed reporting to the Doping Control Station by the Athlete under reasonable circumstances. For example:
  - Locating an Athlete Representative
  - Completing a training session
  - Receiving necessary medical treatment
  - Obtaining photo identification
- 06** The Athlete is accompanied by the DCO/Chaperone until the doping control process has completed.

### Hydrating



- 07** The Athlete should choose from a selection of individually sealed, non-alcoholic beverages to hydrate.

### Selection of Urine Collection Vessel



- 08** When the Athlete is ready to provide a urine sample, he/she should follow the instructions of the DCO to select a Urine Collection Vessel. The Athlete is given at least three sets to choose from.
- 09** The Athlete should carefully check that the vessel is intact and has not been tampered with.
- 10** From then onwards, only the Athlete should handle the vessel until the sample is sealed (unless assistance is required by the Athlete).

### Sample Provision



- 11** The Athlete is accompanied by the DCO/Chaperone of the same gender to the toilet.
- 12** The Athlete should wash his/her hands thoroughly with water only, and then remove or adjust clothing so that the DCO/Chaperone (as witness) is able to directly observe the urine leaving the Athlete's body into the vessel.
- 13** The Athlete should provide at least 90ml of urine.

### Selection of Sample Collection Kit



- 14** The Athlete is given a choice of at least three sets of Sample Collection Kit. The Athlete should check that all seals on the kit are intact and have not been tampered with.
- 15** Each Sample Collection Kit consists of an "A Bottle", a "B Bottle" and two sealable bags. After opening the kit, the Athlete should check to ensure that the sample code numbers on the bottles, lids, and the box are the same.
- 16** The Athlete pours the sample into the "A Bottle" and the "B Bottle" respectively as instructed by the DCO.
- 17** The Athlete should leave a small amount of urine in the Urine Collection Vessel for the DCO to measure the specific gravity.

### Sealing the Sample



- 18** The Athlete seals the "A and B Bottles" and the DCO should check that the bottles are sealed properly.
- 19** The Athlete puts the "A and B Bottles" into the sealable bags separately.

### Declaration on the Use of Medication and Supplement



- 20** The Athlete should provide information on any medication and supplement used in the past 7 days.
- 21** The Athlete should indicate on the Doping Control Form if there is any granted Therapeutic Use Exemption (TUE).

### Completing and Signing on the Doping Control Form



- 22** The Athlete should review the Doping Control Form carefully to ensure that all information on the form is correct, including personal information, sample code number, etc.
- 23** If the Athlete has any comments regarding the sample collection process, he/she could also indicate on the form.
- 24** All involved parties, including the DCO, the Chaperone, the Athlete and the Athlete Representative (if present) should sign on the Doping Control Form to certify all the procedures have been conducted properly.
- 25** Finally, the DCO provides a copy of the Doping Control Form to the Athlete for his/her record.

### Transportation of Samples

- The Athlete's samples are packaged properly for sending to a World Anti-Doping Agency (WADA)-accredited laboratory for analysis.
- The transportation of samples is monitored by a chain of custody to ensure the security of the samples and that the samples can be tracked.

### Athlete's Rights during Doping Control

- To have a representative present throughout the entire process; athlete under the age of 18 must be accompanied by an adult
- To have the procedures clearly explained
- To be provided with at least three sets of Urine Collection Vessel and Sample Collection Kit for selection
- To remain anonymous on the Doping Control Form which is sent to the laboratory with the sample
- To give comments and raise concerns regarding the sample collection process
- To have his/her sample securely stored and transported

### Documents Required for Doping Control

- Photo ID
- Record of medication and supplement used in the past seven days (if applicable)
- Valid TUE (if applicable)

Athlete should always carry these documents in order to prepare for no advance notice doping tests anytime, anywhere.

**Note!** Evading, Refusing or Failing to submit to sample collection is a violation of the Anti-Doping Rules.

### Hong Kong Anti-Doping Committee

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